

POSITION DATA					
JOB TITLE:	Refrigeration Electromechanical Mechanic	SUPERVISES:	N/A	LOCATION:	Brockport
DEPARTMENT:	Refrigeration	REPORTS TO:	Refrigeration Maintenance Supervisor	FLSA STATUS:	Non-Exempt
JOB SUMMARY					
<p>The refrigeration electromechanical mechanic assists with operating the facility engine room and well as the facility. <i>Nortera Foods USA Inc. is dedicated to ensuring the safety of its employees, food products and meeting the requirements of the SQF 2000 code. As such employees must understand how their job description involves food safety and quality and meeting the applicable sections of the code.</i></p>					
ESSENTIAL FUNCTIONS					
<ul style="list-style-type: none"> ▪ Perform preventive and corrective maintenance on mechanical equipment, electrical systems, refrigeration support equipment, and building/grounds infrastructure to maintain safe and efficient operations. ▪ Support facility operations including basic boiler room duties, lighting repairs, plumbing support, grounds upkeep, and general building maintenance tasks. ▪ Accurately document work performed in CMMS, follow all safety procedures (including ammonia safety protocols), and actively participate in hands-on training to develop into a Refrigeration Technician role. ▪ Assist senior technicians with inspection, monitoring, and basic maintenance of industrial refrigeration systems, compressors, condensers, evaporators, pumps, and related controls. ▪ Troubleshoot motors, starters, relays, contactors, hydraulic components, and mechanical drive systems using standard diagnostic tools and measuring instruments. ▪ Maintain good housekeeping ▪ Must use protective guards and PPE. ▪ Must obey all warning tags and signs when working on equipment. ▪ Properly lubricates machinery. ▪ Must be available for “On Call”, weekend checks, and plant checks on Holidays. ▪ Must be capable of making some electrical repairs - at the supervisor's discretion. ▪ Attend training seminars when required. ▪ Responsible for the health & safety management system to achieve established goals and provide a safe, efficient environment for all employees. ▪ Demonstrate a personal commitment to safety, and set a proper example at all times. ▪ Enforce and implement policies to establish a culture of health and safety ▪ Report any food safety, health & safety, quality concerns to your immediate supervisor, (MANDATORY) 					
QUALIFICATIONS					
KNOWLEDGE, SKILLS AND ABILITIES	<ul style="list-style-type: none"> ▪ 1–3 years of mechanical, industrial maintenance, automotive, farm, military, or technical trade experience; trade school training a plus. ▪ Basic understanding of electrical systems (motors, controls, wiring) and mechanical components such as pumps, bearings, chains, and gear drives. Knowledge of 3 Phase wiring systems a plus. ▪ Willingness to learn industrial refrigeration systems (ammonia) and obtain applicable certifications during employment. ▪ Ability to read basic mechanical drawings and electrical schematics or willingness to develop this skill. ▪ Strong work ethic, mechanical aptitude, troubleshooting mindset, and ability to work in varying temperatures, and flexible schedules as needed. 				

	<ul style="list-style-type: none"> ▪ Must attend class and pass the refrigeration operator level 1 test.
PHYSICAL DEMANDS	<p>The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <ul style="list-style-type: none"> ▪ Frequent lifting/carrying up to 40lbs occasionally up to 100lbs ▪ Frequent pushing/pulling up to 40lbs. Occasionally up to 100lbs ▪ Occasional bending, squatting, twisting, crawling sitting, driving, typing ▪ Frequent climbing, reaching, dexterity, walking ▪ Constant standing ▪ Specific vision abilities are required by this job to include close vision, color vision, depth perception and the ability to adjust focus. <p>Appropriate work intensity level: Medium-Heavy</p>
WORK ENVIRONMENT	<p>The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable the individuals with disabilities to perform essential functions.</p> <ul style="list-style-type: none"> ▪ Noisy conditions ▪ Dusty conditions ▪ Hot or humid conditions ▪ Wet conditions ▪ Exposure to extreme/seasonal temperatures ▪ Exposure to chemicals or solvents ▪ Work near moving mechanical parts
EXPERIENCE	<p>Experience: 1–3 years of mechanical, industrial maintenance, automotive, farm, military, or technical trade experience; trade school training a plus.</p>
EDUCATION	<p>High School Diploma or Equivalent</p>

The above statements are intended to describe the general nature and level of the work being performed by people assigned to this work. This is not an exhaustive list of all duties and responsibilities. Nortera reserves the right to amend and change responsibilities to meet business and organizational needs as necessary. A position description is written for each position in our company and maintained on file with HR. The purpose of these position descriptions is to define job standards and essential functions and physical requirements, as well as marginal or peripheral duties and reporting relationships for the various positions throughout our company. Employees may request a copy of their position description at the time of hire and whenever accountabilities change significantly. Position descriptions are designed to promote a better understanding of the total job for both employees and supervisors. Supervisors will refer to position descriptions during the recruitment and hiring process, as well as during performance appraisal discussion. Position descriptions are updated periodically to reflect changes in job duties and organizational structure. Employees should schedule time to meet with their supervisor if they believe their position description needs updating or if they have questions.