

POSITION DATA					
<b>JOB TITLE:</b>	Waste Water Technician	<b>LOCATION:</b>	Bergen	<b>SUPERVISES:</b>	N/A
<b>DEPARTMENT:</b>	Waste Water	<b>REPORTS TO:</b>	Technical Support, Planning, & Materials Manager	<b>FLSA STATUS:</b>	Non-Exempt
JOB SUMMARY					
<p>Monitor and maintain water levels in ponds and discharging water as necessary. Ensure the Wastewater Treatment System meets all regulatory requirements and is operating efficiently.</p> <p><i>Nortera is dedicated to ensuring the safety of its employees, food products and meeting the requirements of the SQF 2000 code. As such employees must understand how their job description involves food safety and quality and meeting the applicable sections of the code.</i></p>					
ESSENTIAL FUNCTIONS					
<ul style="list-style-type: none"> <li>▪ Operate the Wastewater Treatment System in compliance with the facility’s NYSDEC SPDES permit (Activated Sludge / Spray Field)</li> <li>▪ Monitor and maintain water levels in ponds and discharging water as necessary</li> <li>▪ Adhere to the spray program</li> <li>▪ Perform process control documentation, lab tests and use of microscope to view bacteria conditions</li> <li>▪ Maintain the pipeline, pumps and all air systems for waste water</li> <li>▪ Collect samples from ponds and all test wells and record all pertinent meters</li> <li>▪ Assist in identification of component parts, request replacement parts and maintain preventative maintenance records</li> <li>▪ Follow parts inventory procedures</li> <li>▪ Perform proper adjustments of equipment and parts</li> <li>▪ Maintain specific building services and be held accountable for that service</li> <li>▪ Assist others to construct equipment from blueprints or instructions</li> <li>▪ Help to produce the highest quality of finished product</li> <li>▪ Adhere to all company Good Manufacturing Practices (GMP’s)</li> <li>▪ Demonstrate a personal commitment to safety</li> <li>▪ Report any food safety, health &amp; safety, quality issues and initiate action, as necessary.</li> <li>▪ Perform other duties as assigned</li> </ul>					
QUALIFICATIONS					
<b>KNOWLEDGE, SKILLS AND ABILITIES</b>	<ul style="list-style-type: none"> <li>▪ Ability to maintain a safe and clean work area</li> <li>▪ Ability to work effectively in a team environment</li> <li>▪ Ability to effectively communicate with others</li> <li>▪ Ability to multi-task</li> <li>▪ Knowledge of all mechanical equipment and the maintenance of the equipment</li> <li>▪ Must have tools necessary to perform tasks and the ability to use these to complete the job</li> <li>▪ Must have a valid driver’s license</li> </ul>				

## Waste Water Technician Position Description

	<ul style="list-style-type: none"> <li>▪ Must be flexible to support business needs that includes weekends and other off shifts</li> <li>▪ Must be willing to learn other maintenance areas</li> <li>▪ Strong organizational and decision making skills</li> </ul>
<b>PHYSICAL DEMANDS</b>	<p>The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <ul style="list-style-type: none"> <li>▪ Constant standing</li> <li>▪ Occasional sitting, pulling/pushing, finger/wrist dexterity, driving</li> <li>▪ Frequent walking, climbing, crawling, bending, stooping, kneeling, crouching, twisting/turning, reaching, hand/eye coordination, lifting up to 50lbs.</li> <li>▪ Specific vision abilities are required by this job to include close vision, color vision, depth perception and the ability to adjust focus.</li> </ul> <p><b>Appropriate work intensity level:</b> Medium-Heavy</p>
<b>WORK ENVIRONMENT</b>	<p>The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable the individuals with disabilities to perform essential functions.</p> <ul style="list-style-type: none"> <li>▪ Noisy conditions</li> <li>▪ Dusty conditions</li> <li>▪ Hot or humid conditions</li> <li>▪ Wet conditions</li> <li>▪ Exposure to extreme/seasonal temperatures</li> <li>▪ Exposure to chemicals or solvents</li> <li>▪ Work near moving mechanical parts</li> </ul>
<b>EXPERIENCE</b>	Prior experience with waste water, preferred
<b>EDUCATION</b>	High School Diploma or Equivalent

*The above statements are intended to describe the general nature and level of the work being performed by people assigned to this work. This is not an exhaustive list of all duties and responsibilities. Nortera reserves the right to amend and change responsibilities to meet business and organizational needs as necessary. A position description is written for each position in our company and maintained on file with HR. The purpose of these position descriptions is to define job standards and essential functions and physical requirements, as well as marginal or peripheral duties and reporting relationships for the various positions throughout our company. Employees may request a copy of their position description at the time of hire and whenever accountabilities change significantly. Position descriptions are designed to promote a better understanding of the total job for both employees and supervisors. Supervisors will refer to position descriptions during the recruitment and hiring process, as well as during performance appraisal discussion. Position descriptions are updated periodically to reflect changes in job duties and organizational structure. Employees should schedule time to meet with their supervisor if they believe their position description needs updating or if they have questions.*